

ACC LISTSERV POLICY

- Access to the ACC Listserv is limited to the following: Full, Associate, and Honorary Members of the ACC who are in good standing; and enrolled SSM students.
- Listserv participants who no longer qualify for access (e.g., due to suspension from membership or resignation from the Certification process) will be notified in a timely fashion by the Listserv moderator and removed from the access list.
- A volunteer member of the ACC appointed by the President moderates the ACC Listserv.
- The ACC Listserv is a tool available to all ACC members for the purpose of communication, support, and the promotion of the ACC's principles and mission. It is intended to provide a forum for that nurtures learning, sharing, and networking among colleagues around the world, and to foster discussion of a wide range of issues facing the Reform Cantorate and individual cantors in a timely and relaxed collegial atmosphere.

GUIDELINES FOR SHARING OF VIEWPOINTS

- Subscribers to the Listserv should refrain from personal attacks. We are committed to further the goal of inclusiveness and to foster a welcoming atmosphere among colleagues, whether with other ACC members or colleagues in the greater community.
- Care must be exercised to ensure that respect for divergent views is preserved. Political rhetoric and didactic lectures serve to divide us and alienate our membership. Discussion of values and beliefs is pertinent to the goals of the Listserv; however, let contributors keep in mind the Jewish values which govern discourse, "L'sheim Shamayim" – (i.e., controversies debated for the sake of heaven will bear fruit) without descending into Lashon Hara. Questions and discussion about living our Jewish values and viewing life through the prism of Torah are always relevant and welcome.

ETIQUETTE

- Contributors are asked to identify themselves by first and last name with every post, so that others may appropriately attribute contributions. In addition to promoting respectful discussion, it is essential for subscribers to observe etiquette regarding the format of postings.
- Contributors are urged to keep their postings brief and to the point, to use a descriptive subject line heading, and to avoid reposting entire or lengthy excerpts from previous digests in their posts or responses. The easiest way to avoid this is to type the ACC Listserv email address into the addressee line instead of hitting the reply button.
- Solicitation of published materials
 - Subscribers should not solicit illegally-reproduced copies of music through the ACC Listserv. While we encourage our members to share information and recommendations about music and resources, the illegal reproduction

and dissemination of any such materials is in violation of the ACC Code of Ethics.

- Personal use of the Listserv
 - The ACC Listserv is not to be inappropriately commercialized.
 - Subscribers should not forward petitions, chain letters, mass-distributed mailings or jokes to the ACC ListServ.
 - Members seeking short-term substitutes and coverage may post their inquiries to the Listserv. Members in need of long-term employment should seek the guidance and assistance of the ACC Director of Placement.
 - Postings to the Listserv for the purpose of networking on behalf of other musicians or tutors is deemed permissible.
 - Single-time postings about members' CDs, personal projects or publicity are permitted.
 - Personal messages should not be sent to the ACC Listserv, but rather sent directly to the individuals' email addresses.
- Confidentiality
 - The reposting, forwarding, copying, or otherwise sharing of the content of the ACC Listserv is expressly prohibited. The ACC Listserv encourages open and frank discussion and candid sharing of views and experiences between members. Toward that goal, an absolute agreement of confidentiality among all subscribers is required. As a fundamental provision of the ACC ListServ subscription, subscribers agree that the messages, responses, inquiries, threaded discussions and revelations must be afforded the highest degree of confidentiality. No messages from the ACC Listserv or its archives are to be shared with anyone who is not a subscriber without first obtaining permission from the author(s) of the message(s).
 - Contributors are advised to refrain from sharing sensitive details and gossip on the ACC Listserv. Although the ACC Listserv is confidential, contributors must keep in mind that posting identifying details about congregants, rabbis, lay leaders, or other individuals can lead to discord and possible negative consequences. In our tight-knit Reform Jewish world, there is an extensive social network that extends beyond geography. One may assume one knows to whom one is speaking, but that is not always the case. This will almost always come back to haunt those involved. There are individuals in the leadership of the ACC who are available to counsel our members in crisis in the utmost confidentiality. Members are urged to call upon them to discuss intimate problems rather than "putting it out there" on the ACC Listserv.